

Explanation of New Program Elements

As of 1 February 2018, the 6CPA Registration and Claiming Portal now contains new Program Elements for the purpose of claiming. This currently only affects three programs: Dose Administration Aids (DAA), Staged Supply and MedsChecks.

Please see a brief explanation of each below.

DOSE ADMINISTRATION AIDS

The New Program Element choices are:

Grants Programme Element		
Name	Description	Action
DAA	Pre 1 February 2018 dispensing	Select
DAA Basic 2018	Post 1 February 2018 dispensing	Select
DAA Followup 2018		Select
DAA Patient Registration 2018		Select

[Close](#)

DAA

This option will shortly be removed. It relates to all monthly claims for DAA's packed BEFORE 1 February 2018. As of 1 March 2018, RESUBMISSIONS would be the only valid use for this element.

DAA Basic 2018

As announced previously, from 1 February 2018 additional data is now required for monthly DAA Service Claims.

You will no longer simply enter in the total number of DAAs packed for eligible patients during the period and then select the Claim Month and Claim Year. Instead, you are now to enter a claim reference and are then required to upload a claim template.

This Claim Template contains two columns; Patient Medicare Number and Date of Service. Date of service should be interpreted as 'Pack Start Date' and as such we would expect to see each weekly patient listed in the claim template up to 5 times (as there may be 5 weeks packed in a single month).

From the data contained in the claim form, the month claimed and number of services provided in the month will be obtained. The fee structure has not changed and you will still receive a fee of \$6 per patient per week, with the maximum number determined by the pharmacy's individual cap.

We have informed a number of packing software vendors of this requirement and they may have been able to create a report that can be exported into the required format to prevent the need for this form to be manually completed. Contact your software vendor to find out if this service is available for your pharmacy.

The claim template can be found at <http://6cpa.com.au/files/claim-template-daa-basic-service-provision/>

A guide on how to lodge this claim type can be found at: <http://6cpa.com.au/files/how-to-claim-for-daa-staged-supply-or-medscheck-services-on-the-6cpa-portal/>.

DAA Followup 2018

As per Section 4.2 in the Dose Administration Aids Program Rules, we are now collecting Health Outcome Data.

This program element is for the *Six month follow up*, which can only be completed on patients that have had an approved DAA Patient Registration 2018 item that was conducted (and approved) six months previously, unless the patient has ceased to receive DAA services prior to six months.

For example, a patient that had the Initial Patient Registration (DAA Patient Registration 2018) in February 2018, will be eligible for a DAA Followup in August 2018.

This element will take you to a smart form which will require you manually fill out each section and each patient will need to be claimed separately (in a new claim).

As the first of these claims can only be submitted from August 2018 onwards, we are yet to create supporting documentation for this program element. These will be released in the coming months.

DAA Patient Registration 2018

As per Section 4.2 in the Dose Administration Aids Program Rules, we are now collecting Health Outcome Data.

This program element is for *Initial Patient Registration* and can be completed on a maximum of five (5) patients per pharmacy, in total, and you will receive an addition \$31.90 for each patient that this is completed for.

This element will take you to a smart form which will require you manually fill out each section and each patient will need to be claimed separately (in a new claim). We have created a 'DAA Patient Registration Guide for Pharmacists' which can be found at <http://6cpa.com.au/files/daa-patient-registration-guide-for-pharmacists/>.

Additionally, after the completion of all fields required in the smart form, you will then need to complete or upload a Patient Medication Profile for each patient before this claim is successfully submitted.

The excel template for the Patient Medication Profile can be found at <http://6cpa.com.au/files/excel-template-patient-medication-profile/>.

A guide on how to lodge this claim type can be found at: <http://6cpa.com.au/files/how-to-claim-for-daa-and-medscheck-patient-registration-on-the-6cpa-portal/>.

STAGED SUPPLY

The New Program Element choices are:

Grants Programme Element		
Name	Description	Action
SS Basic 2018	Staged Supply	Select
SS Followup 2018		Select

SS Basic 2018 (includes monthly Service claims and Initial Patient Registration)

Staged Supply service claims have been submitted by completing and uploading an excel claim template since 1 July 2017.

This template contains two sections; monthly services and Initial Patient Registration. The green banner at the top (Row 1) indicates the section that is required to be completed for monthly services. When the banner colour changes to yellow the data relates to the Initial Patient Registration portion of the claim.

Please note that Initial Patient Registration claims are capped at four patients per pharmacy.

The claiming template for this element can be found at <http://6cpa.com.au/files/claim-template-staged-supply/>.

We have completed a guide for completing this template, which can be found at <http://6cpa.com.au/files/staged-supply-service-claims-and-patient-registration-guide-for-pharmacists/>.

SS Followup 2018

As per Section 4.2 in the MedsCheck and Diabetes MedsCheck Program Rules, we are have been collecting Health Outcome Data since 1 July 2017.

This program element is for the *Six month follow up*, which can only be completed on patients that have had an approved Initial Patient Registration and received payment for Staged Supply Services for a minimum of four consecutive months. This element is also capped at four patients per pharmacy.

This program element is claimed by submitting a completed Staged Supply Follow Up Review template which can be found at <http://6cpa.com.au/files/claim-template-staged-supply-follow-up/>.

A guide for how to complete this template can be found at: <http://6cpa.com.au/files/staged-supply-6-month-follow-up-guide-for-pharmacists/>

MEDSCHECKS

The New Program Element choices are:

Grants Programme Element		
Name	Description	Action
MedsCheck Service Claim	Medscheck/Diabetes Medscheck Post Feb 2018	Select
MedsCheck/Diabetes MedsCheck Followup 2018	MedsCheck/Diabetes MedsCheck Followup, Post Feb 2018	Select
MedsCheck/Diabetes MedsCheck Registration 2018	MedsCheck/Diabetes MedsCheck Registration 2018, Post Feb 2018	Select

MedsCheck Service Claim

While the description for this program element states “MedsCheck/Diabetes MedsCheck Post Feb 2018” you should select this for all Service Claims.

All services conducted after 1 February 2018 should be submitted on the new claim template, which can be found at <http://6cpa.com.au/files/claim-template-medscheck-and-diabetes-medscheck-services-conducted-post-1-feb-2018/>.

A ‘how to claim’ for MedsCheck/Diabetes MedsCheck Services can be found at <http://6cpa.com.au/files/how-to-claim-for-daa-staged-supply-or-medscheck-services-on-the-6cpa-portal/>.

MedsCheck/Diabetes MedsCheck Followup 2018

As per Section 4.2 in the MedsCheck and Diabetes MedsCheck Program Rules, we are now collecting Health Outcome Data.

This program element is for the *Six month follow up*, which can only be completed on patients that have had an approved MedsCheck/Diabetes MedsCheck Registration 2018 item that was conducted (and approved) six months previously.

For example, a patient that had the Initial Patient Registration (MedsCheck/Diabetes MedsCheck Registration 2018 claim) in February 2018, will be eligible for a MedsCheck/Diabetes MedsCheck Followup in August 2018.

Please note, these services can only be completed where a HMR or RMMR has not taken place since the initial MedsCheck/Diabetes MedsCheck Service.

This element will take you to a smart form which will require you manually fill out each section and each patient will need to be claimed separately (in a new claim).

As the first of these claims can only be submitted from August 2018 onwards, we are yet to create supporting documentation for this program element. These will be released in the coming months.

MedsCheck/Diabetes MedsCheck Registration 2018

As per Section 4.2 in the MedsCheck and Diabetes MedsCheck Program Rules, we are now collecting Health Outcome Data.

This element is for *Initial Patient Registration* and can be completed for each patient that has had an APPROVED MedsCheck or Diabetes MedsCheck service (up to 20 per month). The fee payable to the service provider is an additional \$31.90 for each patient that this is completed for.

This element will take you to a smart form which will require you manually fill out each section and each patient will need to be claimed separately (in a new claim). We have created a 'MedsCheck and Diabetes MedsCheck Patient Registration Guide for Pharmacists' which can be found at <http://6cpa.com.au/files/medscheck-and-diabetes-medscheck-patient-registration-guide-for-pharmacists/>.

Additionally, after the completion of all fields required in the smart form, you will then need to complete or upload a Patient Medication Profile for each patient before this claim is successfully submitted.

The excel template for the Patient Medication Profile can be found at <http://6cpa.com.au/files/excel-template-patient-medication-profile/>.

A guide on how to lodge this claim type can be found at: <http://6cpa.com.au/files/how-to-claim-for-daa-and-medscheck-patient-registration-on-the-6cpa-portal/>.

If you have any further questions, please contact 6CPA Support on 1300 555 262 or at support@6cpa.com.au .