



# HOW TO REGISTER TO PARTICIPATE IN A NEW PROGRAMME

While you can log in to the portal and upload a new registration form, it is actually easier to just email us with these requests.

Please send an email to [support@6cpa.com.au](mailto:support@6cpa.com.au) including the following information:

- Pharmacy Name
- PBS Approval Number
- Programmes you wish to register for
- If you are registering for RMMR/ RMMR-QUM please also include a fully copy of the contracts with relevant facilities.

Requests to add a programme to your organisation will usually be actioned on the same day, but it may take up to five business days to complete. If you require the programme to be added urgently to allow for claiming timeframes, please indicate this in your email.